

4th August 2021

Musharaf Mulla

Pune

Subject – Appointment for the post of Trainee – Quality Assurance

Dear Musharaf,

We are pleased to offer you, the position of **Trainee -QA** with WorkApps Product Solutions Pvt. Ltd. on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of **9th August 2021**.

2. Job Title

Your job title will be **Trainee – Quality Assurance**, and you will report to **Satish Kakade, Head – Quality Assurance**.

3. Location

Your job location will be **Pune**.

4. Leave/Holidays

You will receive a document with all the details of your entitled leaves and holidays.

5. Termination

Your appointment can be terminated by the Company, without any reason, by giving you a **15 days** prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.

You may terminate your employment with the Company, without any cause, by giving 15 days prior notice.

6. Duration of Employment

You will be employed with us for a duration of **6 months**, post which your confirmation will solely be at the discretion of the Company.

7. Intellectual Property

You agree that all work done by you is work for hire under applicable intellectual property laws. Please read and understand the policy documents attached to understand your legal and contractual obligations in this regards.

8. Non-Solicit

You agree and assure WorkApps that during your employment or for a period of 12 months after the termination of your employment for any reason you can not approach any other employee or client of WorkApps with a view to him or her ceasing to be employed or contracted with by WorkApps or for the purpose of enticing away or employing him or her or engaging in business or financial transactions with them.

9. Confidentiality

Every employee at WorkApps has an obligation of confidentiality. Please read and understand the policy documents attached to understand your legal and contractual obligations in this regard.

10. Breach

In case of a breach of this Agreement (including the various annexures and policies forming part of the same), this Agreement may be terminated at the sole option of WorkApps and WorkApps shall not be liable to make any further payment to the concerned person. WorkApps also retains the right to initiate legal action against you in the event of any breach.

11. Representations

WorkApps has made this offer to on the representation made by you that you are not bound by the terms and conditions of any non-disclosure agreement, confidentiality agreement or any other similar document, deed or writing by whatever name called executed prior to your employment with WorkApps and the Intellectual Property rights assigned by you to WorkApps or any other knowledge or information imparted by you to WorkApps is not in breach or violation of any

such agreement or contract or the like as indicated in an employment agreement of your last employment.

Yours Sincerely

Gauri Dhame

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Manager -HR