

# ALLURE

ECOM & BEYOND

ALLURE SOFTWARE PRIVATE LIMITED

REF: AL-HR/OF/18/0305  
05 / 2018

DATE: 03 /

## OFFER LETTER

To,

**Matul M. jain,  
Raigad.**

Dear, Matul

We are pleased to offer you the post of "**Junior Software Engineer**" with the following terms and conditions:

1. Your **Annual Cost to the Company (CTC)** will be ₹ **2,40,000 /-** (**Rupees Two Lakh Forty Thousand Only**)
2. You will be eligible for the other company benefits and statutory deductions as per applicable state and central government laws and company policy.
3. You are requested to **join on 18th June 2018**. In case of any unavoidable circumstances you are not able to join on the given date, your offer will be revoked. You are requested to report **at 12:00 PM** on same day. In case of any changes in the joining date, you will be informed before.
4. You will be on **probation** for the initial period of **six months**.
5. During your probation period, your performance would be reviewed at the end of each month. Based on your performance you will be guided for the performance improvements. If your performance continues to be dissatisfactory for two or more months, your services stand terminated immediately.
6. On completion of your probation, if your performance is found to be satisfactory, then you may be confirmed in the employment of the company by a separate order of confirmation and in case if your performance is unsatisfactory your services stand terminated immediately.
7. Allure, at its sole direction may justify employment termination, if the information supplied by you at the time of interview or given in the applications is found incorrect or employment verification is found negative.
8. You will be eligible for leaves as per standard company norms. Your leaves will be subjected to the prior approval from Reporting Head.
9. During the period of probation, you will be entitled for 1 emergency leave per month.

**Corporate Address:** USA - 907 Palmer Avenue, Suite H3 Mamaroneck, New York 10543  
GOA - Unit 304-306, 3rd Floor Dempo Towers, EDC Plot No. 16, Patto, Panaji, Goa 403001  
PUNE - 4th Floor, A/2 Wing, Sakhai Plaza, Near Paranjape School, D. P. Road, Kothrud, Pune, Maharashtra, India 411038  
**Registered Address:** Flat No. 203, Sterling Habitat, S. NO. 22/4/2/2, Bavdhan Khurd, Pune, Maharashtra, India 411021  
[www.allureinc.co](http://www.allureinc.co) | [info@allureinc.co](mailto:info@allureinc.co) | +(1) 914 315 2083 | +91 94238 42431

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10. During the course of your employment or anytime thereafter, you will not disclose to any person, firm, or Company any confidential information or technique or otherwise concerning the affairs of the establishments.
11. You will also not undertake or carry on either alone or in partnership or be employed directly or indirectly with any of our competitors as a principal, agent or otherwise any other business, trade or profession whatsoever.
12. You will be required to be diligent, honest and hardworking and will not be directly or indirectly and either solely or jointly be engaged in any service or other business or profession whether during or after the hours of your service.
13. During the tenure of your service with the company, if you wish to discontinue your services, the following are the statutory requirements you have to fulfil:
  - A letter to the effect of your resignation should be submitted with a prior notice of 60 days from the day you wish to discontinue your services.
  - All assignments that have been assigned to you should be responsibly completed to the satisfaction of the organisation. Failing any of the above you stand to forfeit all privileges related to remuneration, leave etc.
14. You have to submit photocopy of below mentioned documents at the time of joining
  - Educational Certificates – Latest
  - PAN Card + Passport/Aadhaar Card
  - Recent photographs – 2 Passport Size (Professional)
  - Signed Copy of this Document.
  - Bank Passbook

We wish you a long and successful career with us!!

Best Regards,

**Suresh Shinde**  
Director | Allure Software Private Limited

  
**Matul M. Jain**  
Acceptance Signed By

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